

Meeting	<b>COALVILLE SPECIAL EXPENSES WORKING PARTY</b>
Time/Day/Date	6.30 pm on Tuesday, 15 July 2014
Location	Board Room, Council Offices, Coalville
Officer to contact	Democratic Services (01530 454512)

The Monitoring Officer would like to remind members that when they are considering whether the following items are exempt information under the relevant paragraph under part 1 of Schedule 12A of the Local Government Act 1972 they must have regard to the public interest test. This means that members must consider, for each item, whether the public interest in maintaining the exemption from disclosure outweighs the public interest in making the item available to the public.

#### **AGENDA**

<b>Item</b>	<b>Pages</b>
<b>1. APPOINTMENT OF CHAIRMAN FOR ENSUING YEAR</b>	
<b>2. APPOINTMENT OF DEPUTY CHAIRMAN FOR ENSUING YEAR</b>	
<b>3. APOLOGIES FOR ABSENCE</b>	
<b>4. DECLARATIONS OF INTEREST</b>	
Under the Code of Conduct members are reminded that in declaring disclosable interests you should make clear the nature of that interest and whether it is pecuniary or non-pecuniary.	
<b>5. MINUTES OF THE PREVIOUS MEETING</b>	
To confirm the minutes of the meeting held on 15 April 2014.	<b>3 - 10</b>
<b>6. CAPITAL PROJECTS UPDATE</b>	
Report of the Leisure Services Team Manager	<b>11 - 14</b>
<b>7. 2014/15 EVENTS UPDATE</b>	
Report of the Cultural Services Team Manager	<b>15 - 16</b>



**8. FINAL OUTTURN FIGURES 13/14 AND 14/15 FINANCE UPDATE**

Report of the Head of Community Services

**17 - 22**

**9. DATES OF FUTURE MEETINGS**

Tuesday, 14 October 2014

Tuesday, 16 December 2014

Tuesday, 21 April 2015

**Circulation:**

Councillor N Clarke (Chairman)  
Councillor R Adams  
Councillor P Clayfield  
Councillor D Everitt  
Councillor J Geary  
Councillor R Johnson (Deputy Chairman)  
Councillor J Legrys  
Councillor M Specht  
Councillor L Spence  
Councillor M B Wyatt

MINUTES of a meeting of the COALVILLE SPECIAL EXPENSES WORKING PARTY held in the Board Room, Council Offices, Coalville on TUESDAY, 15 APRIL 2014

Present: Councillor N Clarke (Chairman)

Councillors R Adams, P Clayfield, J Geary, R Johnson, J Legrys, M Specht and M B Wyatt

Officers: Mr L Brewster, Mr J Knight, Mr G Lewis and Mr J Richardson

## **27. UPDATE FROM GLYN RENNOCKS (COALVILLE TOWN FC)**

Mr G Rennocks thanked the Working Party for having invited him to the meeting. He stated that the football club had a great working relationship with the District Council and expressed hope that this would continue in the future.

He relayed that the football club had been particularly successful on the pitch over the last few years and that, consequently, facilities off the pitch had fallen below their new league's standards. Mr Rennocks outlined that the club were in contention to be promoted again this season and stated that this would necessitate further improvements to the facilities, such as the installation of extra seating and turnstiles. It was stressed that if promotion was achieved then the improvements must be completed by the end of March 2015.

Mr Rennocks stated that the club were committed to Owen Street Recreation Ground and were close to signing a new 12 year lease. He went on to explain that the new lease will allow the club to apply for funding to improve facilities to the necessary league standards.

It was stated that the unfortunate demise of the cricket club had enabled the club's junior sides to relocate to Owen Street. As such, the facilities at the ground were now being used 7 days a week by the various sections of the club. It was stated that the existing changing rooms were unsuitable, particularly given the fact that the facilities were being used by the ladies and girls teams.

Mr Rennocks thanked the District Council for their contribution of £115,000 towards the changing room improvements. He stated that the budget for the project was currently expected to be £280,000, which comprised of the funding from the District Council and £25,000 from the football club itself. This funding would then be matched by the Football Stadia Improvement Fund in order to reach the necessary total. It was stressed that the plans had been specifically designed so that they could be developed further in the future if circumstances required it.

Councillor M B Wyatt expressed concerns regarding the funding of the project. He enquired how much was currently held in the club's tote and asked whether it was intended to utilise this money for the project. Mr Rennocks responded that the tote was run by the supporters club and not directly by the club itself. He stated that the fund currently totalled around £15,000 and that a proportion of the total would be put towards the improvements. Mr Rennocks also stated that he would contribute personally to the project if required.

Councillor J Geary enquired how many individuals regularly used the facilities. Mr Rennocks stated that the combined total of the senior team, junior teams and ladies team would be in excess of 150 regular playing users.

Chairman's initials

Councillor J Legrys complimented Mr Rennocks and the other directors of the club for all their work. He congratulated them on having improved the image of the town as a whole and stated that the club's success had been a great morale boost for the town.

Councillor M Specht asked if it was intended to put the contract for the work out to tender. Mr Rennocks responded that it would not be possible to get firm quotes for the work until the plans had been finalised.

Councillor N Clarke thanked Mr Rennocks for having provided the Working Party with an update. He stated that the Working Party wished the club all the best in the future, both on and off the pitch.

## **28. APOLOGIES FOR ABSENCE**

Apologies were received from Councillor L Spence.

## **29. DECLARATION OF INTERESTS**

Councillor M B Wyatt declared a disclosable pecuniary interest in Item 5 – Capital Projects Update, as a member of Broom Leys Allotment Society, and left the meeting for the consideration of that project. He also declared a disclosable non pecuniary interest in any reference to Coalville, as a business owner in the Town Centre.

Councillors J Geary and R Johnson declared a disclosable non pecuniary interest in Item 5 – Capital Projects Update, as regular supporters of Coalville Town FC.

Councillor J Legrys also declared a disclosable non pecuniary interest in Item 6 – 2014/15 Events Update due to his involvement with Hermitage FM.

Except where stated otherwise, the above named Members remained in the meeting.

## **30. MINUTES OF THE PREVIOUS MEETING**

Consideration was given to the minutes of the meeting held on 17 December 2013.

Councillor J Legrys queried whether there had been any progress in regard to the artwork at Phoenix Green Bridge that he had raised at the previous meeting. The Cultural Services Team Manager confirmed discussions with Mantle Community Arts were ongoing and that opportunities for further funding were being investigated.

The Head of Community Services updated Members in respect of the Whitwick Pit Disaster Memorial. He stated that discussions would continue with the management company to ensure that the plaque was maintained.

RESOLVED THAT:

the minutes of the meeting held on 17 December 2013 be approved.

## **31. CAPITAL PROJECTS UPDATE**

The Leisure Services Team Manager presented the report to Members.

He provided the Working Party with an update on each of the ongoing projects.

Coalville Park Improvements

Chairman's initials

It was confirmed that all works had been completed. There was a remaining balance of £820 and consideration was being given to any additional equipment enhancements that could be made to the Park.

Councillor J Legrys stated that he felt there was insufficient play equipment aimed at very young children and suggested that the money be put towards rectifying this. The Leisure Services Team Manager stated that, given the small remaining balance, it would be unlikely that new equipment would be installed and the focus would instead be on enhancing what was already in place.

#### Owen Street Recreation Ground

The electricity upgrade works had been completed. Further works were being considered in order to upgrade the fittings on the floodlight columns and an initial quote had indicated a cost of £60,000. It was confirmed that clarification was being sought to see if the necessary lux improvements could be completed at a cheaper cost.

The proposed long term lease had been issued to the football club for their consideration. As a short term measure, a one year lease had been signed so that league requirements were satisfied for next season.

The new long term lease would allow the club to apply to the Football Stadia Improvement Fund for match funding for a new changing room pavilion. The club had developed an initial design that included an additional turnstile, external toilets, an external catering outlet and the flexibility to segregate home and away fans. The design had been shared with the Football Stadia Improvement Fund and amendments were currently being made following their advice.

It was reiterated that £115,000 had been committed to the project from the District Council and the additional amount required to reach 50% of the cost would be funded by the football club.

Councillor M B Wyatt raised concerns regarding the funding that was being provided by the District Council. He stated that steps should be taken to ensure that the contract goes to tender and stressed that if this was not the case that he would have grave concerns over providing the funding. The Head of Community Services stated that he was confident that the process would require a tender but stated that he would seek clarification in order to confirm this.

#### Thringstone Miners Social Centre

Provisional costs and plans had been obtained for the training pitch which had shown that an artificial surface would be cost prohibitive. It was confirmed that discussions with the County Council regarding the footpath extinguishment were ongoing and that a survey had been commissioned to assess whether it would be viable.

#### Cropston Drive BMX Track and Wheeled Sports Facility

It was confirmed that work on the BMX track had commenced and that it was anticipated that this element would be completed in May. Confirmed costs from the two contractors for the wheeled sports facility were expected imminently. These would then be evaluated for best value before the final proposals were discussed and consulted upon. It was anticipated that the works would commence in June.

### Broomleys Allotments

Having declared an interest in this item Councillor M B Wyatt left the meeting.

The project had now been fully completed and the final balance was in the process of being calculated.

Councillor J Geary asked if it would be possible for members of the Working Party to visit the allotments in order to see the finalised project prior to the next meeting of the Working Party on 15 July 2014. The Head of Community Services stated that he would try to arrange such a visit.

Councillor M B Wyatt returned to the meeting.

### Urban Forest Park

An independent assessor had been engaged to evaluate any implications with potential gas emissions that may be created through drainage and path works. Recommendations were that any contractors should be made aware of the membrane prior to commencing work and that it should be left in an undamaged state. Proposals would now be developed and approved by the assessor prior to Ward Members being consulted before the work commenced in early summer.

Councillor J Legrys stated that he still had concerns regarding gas emissions and warned that it was important to be extremely cautious with the membrane at the site. The Leisure Services Team Manager stated that emissions were tested twice a year, in line with the legal requirement, and that no problems had come to light as a result. He reassured Members that anything detrimental highlighted in the assessor's report regarding potential works would lead to a reevaluation of the project.

### Melrose Road Play Area

The additional flooring had now been installed and, as such, the project had now been completed.

RESOLVED THAT:

the progress on Capital Projects be noted.

## **32. 2014/15 EVENTS UPDATE**

The Cultural Services Team Manager presented the report to Members.

He provided Members with an update on each event.

### St Georges Day Flags

The District Council would not be erecting the usual number of flags around Coalville this year. Most of the existing flags and poles and a number of wall brackets had needed to be replaced and there would be significant costs in doing this. It was confirmed that the annual £800 cost of erection and dismantling would be reallocated to support the existing Town Centre events programme. However, there would still be flags displayed on each side of the Clock Tower, at the market and at the Council Offices.

Chairman's initials

Councillor M B Wyatt sought clarification that the £800 saving would be redirected to the Christmas events. The Head of Community Services confirmed that this was already the case.

#### Picnic in the Park

It had been confirmed that the event would take place on 29 June and that it would revert to its original name so that it would be easily recognisable to local residents.

The annual Motorfest, organised by the Coalville Town Team, would take place the preceding day on 28 June and joint marketing opportunities had been investigated in order to promote an exciting weekend of events for local residents. It had been decided to market the two events as Coalville's Big Weekend.

Councillor M Specht stated that in previous years food stallholders had ran out of stock relatively early in the day. He enquired if there was anything that could be done to encourage stallholders to stock accordingly. The Head of Community Services confirmed that stallholders would be made aware of previous years' attendances. He also stated that a wider variety of stallholders would be encouraged to attend this year's event.

#### Coalville By The Sea

A similar event to last year had been organised for 8 August, which would include games, arts and crafts, puppet shows, music and sandpits. The event would be held on the open grassed area in Needhams Walk.

#### Christmas Events

It had been agreed by the Events Task and Finish Group and the Coalville Town Team representatives to combine the 2014 Christmas event with the Town Team's Food and Drink Festival. Consultation on the 2015 activities will be conducted at this year's event.

Councillor M B Wyatt asked whether consideration had been given to providing free car parking in the town over the weekend of the Food and Drink Festival. The Head of Community Services stated that traditionally free car parking had been provided over every weekend in December. Last year this had been extended to 5 weekends due to the way in which the dates fell i.e. 29 November for the switch on event. He explained that the decision over free car parking would be discussed with the Portfolio Holder for Community Services.

Councillor M B Wyatt stated that he favoured extending the free car parking to 6 weekends in order to provide free parking at the Food and Drink Festival. This could be at the expense of the final weekend in December, if 6 free weekends was deemed too many.

Councillor J Geary stated that he agreed with Councillor M B Wyatt. He suggested that it would be a nice gesture to the Coalville Town Team to offer free parking on the day of the Food and Drink Christmas Event.

#### Coalville Christmas Decorations

It was confirmed that no additional lighting equipment had been planned for 2014/15 and that, consequently, this year's budget would be £12,500 which included testing, minor repairs, energy consumption, storage and erection and dismantling of the decorations.

RECOMMENDED THAT:

- a) the offer of free car parking in Coalville Town Centre be extended to include the Food and Drink Festival on 22 November.
- b) the event in Coalville Park reverts to its original name of Picnic in the Park.

**33. PERIOD 11 ACTUALS AND FORECASTED OUTTURN FIGURES**

The Head Community Services presented the report to Members.

He confirmed that the accounts for the last financial year were currently being finalised. The indications were that there would be a significant contribution to balances, principally due to an increase in burial and monument income and a reduction in staffing costs at parks and recreation grounds.

The 2014/15 budget had been agreed at Cabinet on 25 February. He explained that as a consequence of the decision to continue to finance the Remembrance Day Service from the General Fund, there was now £2,000 available to be reallocated.

The consensus of Members was to place the surplus funds in a contingency fund to be added to the events budget if needed.

The Head of Community Services welcomed suggestions from Members with regard to projects that the current balances could be spent on.

Councillor J Geary stated that the funds should not be used for the sake of it and should therefore be kept until appropriate projects arose.

Councillor J Legrys stated that there were a number of schemes in the town that the money could be spent on, such as a community project to renovate the Mantle Lane Bridge. He stated that the area was a key approach into the town and suggested that renovation of the site would be beneficial to the town as a whole.

Councillor J Geary agreed that the Mantle Lane Bridge was currently an eyesore to the town. He stated that there was a particular issue with pigeon faeces at the site and suggested that the owners are engaged to see what could be done.

The Head of Community Services stated that the owners had installed wire spikes and meshed netting at the site to discourage pigeons from roosting beneath the bridge. He added that the owners had been approached to consider a community art project at the site but that there had been no response as yet.

RECOMMENDED THAT:

- a) the reallocated funds from the Remembrance Day Service be held in a contingency fund to be added to the events budget if needed.
- b) the current balances be held in reserve until appropriate projects arose.

**34. REQUEST TO RENAME COALVILLE PARK**

The Head of Community Services presented the report to Members.

Chairman's initials



A request had been received from a local resident that had asked for consideration to be given to renaming Coalville Park to commemorate the centenary of the First World War. It was explained that the Portfolio Holder for Community Services had requested that this matter be considered by the Working Party with a recommendation then being made to Cabinet.

Councillor R Adams explained that he opposed the park being renamed. He stated that he agreed that it was important that the anniversary was recognised but disagreed that this was the most appropriate way in which to do so.

Councillor M Specht suggested that Coalville Park had an area specifically designated for those that contributed to the war effort to be remembered in. However, he agreed that the cost of the park being renamed was unnecessary in the current austere times.

Councillor J Legrys stated that he had had several conversations with local residents and not one had been in favour of the park being renamed. However, he agreed that there was a need for the anniversary to be commemorated. He stated that the poplar trees alongside the Council Offices and in Coalville Park that were planted as a memorial to the war were not expected to survive much longer. As such, he suggested that it would be a nice gesture to allocate funding to replace these trees.

Councillor J Geary stated that he had given considerable thought to the proposal. He agreed that there was a need to recognise both those that died and contributed to the war. He proposed that a monument be placed outside Stenson House to commemorate the anniversary.

Councillor J Legrys agreed that a monument outside Stenson House would be appropriate as the area had been the civic centre of the town for many decades. He added that the site was ideal as it was located on the route that was used during the Remembrance Day Service.

Councillor R Adams suggested that a peace garden be created so that residents could have a space to reflect on the war and remember those who had contributed. The Head of Community Services stated that there was currently a sensory garden within Coalville Park that could be amended so as to incorporate a peace garden.

#### RECOMMENDED THAT:

- a) the request to rename Coalville Park be rejected.
- b) a list of prominent potential locations for a memorial in Coalville be created by officers.
- c) a commemorative peace garden be installed within Coalville Park.

### **35. DATES OF FUTURE MEETINGS**

Members noted the dates of the future meetings.

The next meeting will be on Tuesday, 15 July 2014, subject to confirmation at the upcoming Annual Council.

The meeting commenced at 6.30 pm

The Chairman closed the meeting at 7.57 pm

Chairman's initials

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**NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL****COALVILLE SPECIAL EXPENSES WORKING PARTY – 15 JULY 2014**

Title of report	<b>CAPITAL PROJECTS UPDATE</b>
Contacts	<p>Head of Community Services 01530 454832 <a href="mailto:john.richardson@nwleicestershire.gov.uk">john.richardson@nwleicestershire.gov.uk</a></p> <p>Leisure Services Team Manager 01530 454602 <a href="mailto:jason.knight@nwleicestershire.gov.uk">jason.knight@nwleicestershire.gov.uk</a></p>
Purpose of report	To update members with regards to planned Capital Projects within the Coalville Special Expense Area
Recommendations	<b>IT IS RECOMMENDED THAT MEMBERS NOTE THE PROGRESS ON CAPITAL PROJECTS</b>

**1.0 CAPITAL PROJECTS UPDATE**

The Coalville Special Expenses Capital Programme update is as follows;

**1.1 Coalville Park Improvements – Total Project Cost £23,000, Balance £862 – S106**

As requested by Members, minor improvements have been made to enhance the offer to toddlers through the addition of talking flowers that allow 2-way communication. These will be installed in early September and complete the spend allocation for this project. This project is now complete and will be removed from the list of reports.

At the Cabinet meeting of 24 June the working parties recommendation not to change the name of Coalville Park was supported but Cabinet have requested that the suggestion of developing an Area of Reflection/Peace Garden be considered further along with an allocation from balances to fund it.

Officers have identified an area of the Park which may be suitable and if the concept is supported draft designs will be developed in conjunction with local veterans and members.

**1.2 Owen Street Recreation Ground****1.2.1 Electricity Upgrade – Total Project Cost £25,000, Balance £779**

The electricity upgrade works have been completed and this element of the project will be removed from the list of projects. However, it has been ascertained that a proposal for £60,000 of improvements to upgrade the fittings on the floodlight columns would not increase the lux levels. Consequently, Edmondsons Electrical and an installation contractor have been engaged with a view to developing proposals that will future proof the lux levels for at least 2 promotions. It is anticipated that these proposals and associated costs will be delivered by the end of August. Please note this project has not been allocated any funding. In the interim, an alternative provider of lamps has been sourced so that replacements for the existing system can still be obtained.

1.2.2 **Changing Room Development – £115,379 (£30,379 S106, £85,000 CSE)**

A proposed long term lease for the area of Owen Street Recreation Ground has been issued to Coalville Town Football Club for consideration, they are currently seeking legal advice and liaising with NWLDC's Legal Services team to finalise the agreement. As a short term measure, a 1 year lease has been agreed and signed so as to satisfy league requirements for the 2014/15 season.

Once signed, the long term lease will allow the club to apply to the Football Stadia Improvement Fund (FSIF) for match funding for a new changing room pavilion. The club have developed an initial design which has built into it an element of future proofing. This includes an additional turnstile, external toilets, an external catering outlet, and the flexibility to segregate home and away fans. This design has been approved by the FSIF, NWLDC Building Control and NWLDC's Asset Management Group.

The football club have commenced the procurement process for the pavilion. In line with the requirements of the Football Stadia Improvement Fund and as requested by the Coalville Special Expenses Working Party, specifications of work will be sent out to 3 building contractors so they can quote against the existing planning drawings, including all materials and finishes. The form of contract will be a JCT (Joint Contract Tribunal) Design and Build contract which places emphasis on the contractor to complete the detail of the design within the cost they have quoted, therefore reducing the risk of additional costs being incurred during the project.

£115,000 is committed to the project from NWLDC and the additional amount required to make up 50% of the cost will be funded by the football club.

The long-term lease will mean that the current Management Committee for the pavilion will be disbanded as the club will automatically take full responsibility for the asset. However, the club can then put in place any governance structure it feels appropriate for the future management of the whole site. NWLDC officers will support them through this process and the establishment of a liaison committee with the Council.

1.3 **Thringstone Miners Social Centre – £4,913**

Provisional costs and plans have been obtained for the development of an enclosed grass training pitch. LCC have advised that a footpath extinguishment is not a viable option for the area, but a footpath diversion is. Consequently costs are being sought for a new footpath that will run across the edge of the land that formerly housed Clover Place play area, parallel to Homestead Road. NWLDC officers are working with the club on the application for the footpath diversion and on funding applications to enable the project to be fully delivered.

1.4 **Cropston Drive BMX Track and Wheeled Sports Facility – £42,694 (£25,194 S106, £17,500 CSE, £10,000 S15)**

£32,500 is committed to a new wheeled sports facility, and £10,000 to improvements to the BMX track.

Base work for the BMX track has been completed and the final orders of hardcore are in the process of being delivered that will allow the whole project to be completed. It is anticipated, weather permitting, that the track will be fully completed and in use for the start of the school summer holidays.

Final costs have been received from two contractors for the wheeled sports facility. Further consultation has been undertaken with Greenhill Youth Club and Greenhill Community Shop, and the opinions of local children (who were consulted on initial

designs) are also being sought before deciding on which design to progress. Once a preferred scheme has been identified the order will be placed and it is anticipated that the installation will take place in September.

**1.5 Broomleys Allotments, Greenhill – Total Project Cost £10,000, Balance £58**

All works have been completed and feedback on the allotments has continued to be extremely positive including the first harvesting of honey from the beehive. This project is now complete and the project will be removed from the report.

**1.6 Urban Forest Park, Coalville  
Footway and Drainage Improvements – £38,791 S106**

At the previous meeting of the group, concerns were raised by Members over potential contamination of water on the site and officers were asked to see if this could be investigated further. The company that undertake the gas monitoring have advised that it would be possible to sample surface water following a period of sustained wet weather, and that whilst all possible eventualities could not feasibly be screened for as there are so many, they could do a broad screen test looking for contaminants that are appropriate to a typical landfill site. The cost for doing this would be in excess of £1,000, although the final cost would be dependant upon the number of samples required.

In addition to this, they could also test groundwater by obtaining samples from some of the existing gas monitoring boreholes (depending on their depths and construction). Some pollution of leachate within the waste would be expected due to bio-degradation. Whether this represented any significant risk would be more complex for them to establish. Costs for assessment of groundwater impact / risk could well be in the £1,000's, but some preliminary tests on groundwater from boreholes could be added to the surface water investigation above at an additional cost, although it is unknown how much this would be as it would depend upon the analysis required.

As previously indicated, gas monitoring is undertaken biannually and all recordings have been within the required parameters with no further action required. There have also not been any reports or issues that would indicate any contamination of water.

Officers do not feel that the proposed works to improve footpaths across the site would lead to any health and safety issues for members of the public or wildlife. However, water sampling could be undertaken to further inform the decision making regarding the footpath and drainage improvements at the costs indicated.

Following this decision, the footpath designs will be refined/finalised and shared with a contractor to ascertain if the proposals present a risk to the current landfill preventative measures in situ on the site. The final proposals will then be consulted on with Ward Members prior to any work commencing.

**1.7 Melrose Road Play Area – Balance £0**

The additional safety surfacing has now been fully installed. All balances have been spent and it is proposed that the project be removed from the report.

**1.8 Scotlands Changing Pavilion – Balance £0**

Following the decision of Members to redirect £70,000 allocated to Scotlands Recreation Ground changing pavilion to the Owen Street Recreation Ground changing pavilion project, £10,000 was retained for Scotlands pavilion and was earmarked for maintenance works on the roof and boilers. All boilers have now been replaced and the roof has been fully refurbished including new supports, new cladding, a new covering

and new insulation. All balances have been spent and it is proposed that the project be removed from the report.

**NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL****COALVILLE SPECIAL EXPENSES WORKING PARTY – 15 JULY 2014**

Title of report	<b>2014/15 EVENTS UPDATE</b>
Contacts	<p>Head of Community Services 01530 454832 <a href="mailto:john.richardson@nwleicestershire.gov.uk">john.richardson@nwleicestershire.gov.uk</a></p> <p>Cultural Services Team Manager 01530 454601 <a href="mailto:goff.lewis@nwleicestershire.gov.uk">goff.lewis@nwleicestershire.gov.uk</a></p>
Purpose of report	To update members with regards to 2014/15 events funded within the Coalville Special Expenses Area
Recommendations	<b>IT IS RECOMMENDED THAT MEMBERS NOTE THE UPDATE ON 2014/15 EVENTS</b>

**1.0 2014/15 EVENT PROGRAMME FOR COALVILLE****1.1** The following events have been delivered;**St Georges Day Flags (17 to 28 April)**

Following previous debates at Coalville Specials and confirmed by Councillor Smith as Portfolio Holder, we did not erect the usual number of flags around Coalville this year.

However, St Georges flags were displayed at each side of the Clock Tower, Market Hall and at the Council Offices (in front of Stenson House and as usual above main reception).

**Picnic in the Park (Coalville Park) Sunday 29 June 2014**

It is estimated that more than 5,000 people attended North West Leicestershire District Council's Picnic in the Park event, enjoying an exciting mix of live music, family activities, fairground rides, street entertainers, food and drink and community stalls.

Despite the odd shower, the event was a success, with live music from the Leicestershire Co-op Brass Band, Wholesome Fish, The Rattle Jax, Castle Rock High School Steel Band and The Mercy.

The event at Coalville Park also saw BMX flatlands European champion Keelan Phillips make an appearance with Leicestershire County Council's Big Bike Ride, whilst visitors had a go themselves on an array of crazy bikes. The wooden mountain trail provided endless fun and exercise for all ages.

The event was also supported by the Community Focus Team, who offered free health checks and advised on a variety of Council Services including refuse, recycling, planning and leisure services.

Coalville Surestart Centre and Sir John Moore Foundation provided free arts and craft sessions, Mantle Community Arts organised free circus skills all afternoon and free Pirate shows, face painting and crafts were available in the Children's Marquee.

Community and Commercial stalls reported a good day in raising funds and Hermitage FM were once again excellent compares for the event.

On the previous day (Saturday 28 June) the Coalville Town Team delivered the 2014 Motorfest which was organised at different locations around Coalville and Hermitage FM organised a live music event at the Red House Public House.

## 1.2 The following events are to be delivered;

### **Coalville by the Sea**

Following the success of last year's Coalville by the Sea, a similar event will be organised for families and will include games, arts and crafts, puppet shows, music and sandpits and will take place on Friday 8<sup>th</sup> August in Needhams Walk, open space grassed area.

### **'Start to Christmas' Events**

It has been agreed to combine the Council's Christmas event with the Coalville Town Teams Food and Drink Festival event on 22 November. This event will now encompass Coalville Town Team Food and Drink Festival during the day and the Council's Christmas Light Switch On event outside Coalville Market from late afternoon.

Cabinet have agreed that free car parking in both Coalville and Ashby will be available on 22, 29 November and 6, 13, 20 December 2014. (The same number of Saturdays as in 2013 Christmas trading period) but a week earlier to include the Coalville event. Please note that the Saturday after Christmas will not be free for car parking.

A survey will be undertaken during this years event in order to inform future Christmas events and decision making for Coalville.

## 1.3 **Coalville Christmas Decorations**

The annual contract budget with Turnock for 2014/15 costs £12,500 which includes testing, minor repairs, energy consumption, storage, erection/removal of current decorations.

Members have been requested by Cabinet to consider supporting an allocation of approximately £10,000 from balances to continue with Coalville Christmas Lights improvement. In particular, to support the improvements taking place to Coalville Market with an exterior feature Christmas Lighting Scheme which would become a key part of the annual lights switch on event in this location.

The design would include large feature lights on the exterior of the market which would be 'switched on' following a countdown and then lead into the fireworks display. It has been a regular comment that the event does not feature a 'switch on' and this investment will now address this comment.

An allocation would also be used to repair and refurbish a number of lights which have been identified by the contractor as in need of attention.



## NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

### COALVILLE SPECIAL EXPENSES WORKING PARTY – 15 JULY 2014

Title of report	<b>FINAL OUTTURN FIGURES 13/14 AND 14/15 FINANCE UPDATE</b>
Contacts	<p>Head of Community Services 01530 454832 <a href="mailto:john.richardson@nwleicestershire.gov.uk">john.richardson@nwleicestershire.gov.uk</a></p> <p>Head of Finance 01530 454520 <a href="mailto:ray.bowmer@nwleicestershire.gov.uk">ray.bowmer@nwleicestershire.gov.uk</a></p>
Purpose of report	To inform Coalville Special Expenses Working Party of the Final Outturn Figures 13/14 and 14/15 Finance Update
Recommendations	<p><b>THAT THE WORKING PARTY</b></p> <p><b>1) NOTES THE FINAL OUTTURN FIGURES 13/14</b>  <b>2) CONSIDER SUPPORTING ALLOCATIONS FROM BALANCES FOR COALVILLE CHRISTMAS LIGHTS AND AN AREA OF REFLECTION/PEACE GARDEN IN COALVILLE PARK</b></p>

#### 1.0 REVENUE 2013/14

- 1.1 The end of year final outturn figures for 13/14 for Coalville Special Expenses confirm an underspending, with a contribution to balances of approximately £29,000 (See Appendix 1).

The main contributors to the under spending include:

- a) Broomleys Cemetery – increase in burial & monument income of £11,300
- b) Parks & Recreation grounds - reduction in staffing costs £4,400
- c) Reduced service recharges of £10,400

#### 2.0 REVENUE 2014/15

- 2.1 The 2014/15 Revenue budgets were agreed at Cabinet on the 25 February 2014, the first financial update position for 14/15 will be presented to the October meeting.

#### 3.0 CAPITAL SCHEMES FUNDING

- 3.1 The capital schemes and breakdown of funding can be seen at Appendix 2.

## **4.0 USE OF BALANCES**

- 4.1 Members have been requested by Cabinet at its meeting on 24 June 2014 to consider supporting an allocation of approximately £10,000 from balances to continue with Coalvilles Christmas Lights improvement programme. In particular, to support the improvements taking place to Coalville Market with an exterior Christmas lighting scheme which would become a key part of the annual lights switch on event in this location (set for 22 November 2014). The allocation would also be used to repair and refurbish a number of lights which have been identified as in need of attention.
- 4.2 Members have also been requested by Cabinet at its meeting on 24 June 2014 to consider supporting an allocation of balances to develop a Peace Garden/Area of Reflection in Coalville Park in conjunction with Armed Forces Veterans. A potential location has been identified and designs and costings can be presented to a future meeting for comment and consideration.

# APPENDIX 1

## COALVILLE SPECIAL EXPENSES 13/14 - FINAL OUTTURN

	2013/14	
	Original Estimate	Actual Outturn
	£	£
Parks, Recreation Grounds & Open Spaces	247,430	239,426
Broomley's Cemetery	26,350	14,541
C/V War Memorials/Hanging Baskets/Grass Verge Cutting	20,260	21,262
One Off Grants	3,000	1,464
Coalville Events	36,500	35,228
Purchase of Salt Bins	0	3,000
<b>TOTAL SPECIAL EXPENSES (Net Cost Of Service)</b>	<b>333,540</b>	<b>314,921</b>
Service Management recharges	83,220	72,807
<b>ANNUAL RECURRING EXPENDITURE</b>	<b>416,760</b>	<b>387,728</b>
<b>FUNDED BY:</b>		
Use of Reserves	0	-29,032
Precept	350,368	350,368
Localisation of Council Tax Support Grant	66,392	66,392
	<b>416,760</b>	<b>387,728</b>
BALANCES 1st APRIL	52,039	52,039
CONTRIBUTION TO RESERVE	0	29,032
<b>BALANCES 31st MARCH</b>	<b>52,039</b>	<b>81,072</b>

### 2013/14

1. The Coalville Special expense final outturn figure was a £29k underspend, with a corresponding contribution to balances.

The major reasons for this are:

1. Broomleys Cemetery - increased burial & monument income £11.3k.
2. Parks & Rec grounds - reduction in Grounds wardens salary/Ni/Superannuation -£4.4k.
3. Parks & Rec Grds - increased pitch/rent income £1.7k.
4. Reduced Service Management/CDC recharges -£10.4k.
5. One Off Grants - reduced number of grants -£1.5k.
6. Approved purchase of 15 salt bins +£3k.

<b><u>OTHER CV SPECIAL EXPENSE RESERVES</u></b>	
<u>ASSET PROTECTION/EARMARKED RESERVES (balances as at 31/03/14)</u>	£
CV MEMORIALS - MAJOR REPAIRS/VANDALISM	6,764
CEMETERY/RECREATION GROUND (£5,528 committed in 14/15)	27,656
PLAY AREA/OPEN SPACE ONGOING MTCE (committed in future years)	9,175

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## APPENDIX 2

### COALVILLE SPECIAL EXPENSES 13/14 CAPITAL SCHEMES - ACTUAL OUTTURN

	Original Estimate	Actual Expenditure	Balance 31.03.14
	£	£	£
<b>FUNDING</b>			
Balance b/fwd 01.04.13 (Asset Protection Fund)	151,828.77		
Asset Protection Contribution 2013/14	-		
Revenue Contribution to Capital Schemes	-		
S106 Funding:			
Cropston Drive BMX Track	25,051.85		
Coalville Park	13,949.59		
Urban Forest Park (5th play station)	39,995.19		
Urban Forest Park (footway & drainage imp)	30,637.45		
Owen Street - Changing room development	30,208.44		
515 Funding:			
Cropston Drive BMX Track	10,000.00		
<b>TOTAL FUNDING</b>	<b>301,671.29</b>		
<b>CAPITAL PROGRAMME</b>			
Broomleys Allotments	5,797.59	5,240.00	557.59
Scotlands Rec Grd - Pavilion/Changing rooms	10,000.00	-	10,000.00
Owen Street - Floodlights upgrade	4,068.90	3,289.97	778.93
Owen Street - Changing room development	115,208.44	-	115,208.44
Melrose Rd Play Hub	30,000.00	28,012.13	1,987.87
Cropston Drive BMX track	42,551.85	-	42,551.85
Thringstone Miners Social centre	4,913.35	-	4,913.35
Urban Forest Park - Footway & Drainage improvements	30,637.45	-	30,637.45
C/V Park - Improvements	13,949.59	13,129.00	820.59
Urban Forest Park - 5th play station	39,995.19	32,150.69	7,844.50
<b>TOTAL EXPENDITURE</b>	<b>297,122.36</b>	<b>81,821.79</b>	<b>215,300.57</b>
<b>UNALLOCATED BALANCE</b>	<b>4,548.93</b>		

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